

DRIVING PERFORMANCE EVALUATION

Evaluation Sheet Instructions: This sheet is to be completed by the trainer on a weekly basis as the trainee is observed while driving. At the completion of the orientation trip, the trainer shall review the grading with the trainee.

Trainee: _____ Date: _____ Driver Trainer: _____

FOLLOWING IN TRAFFIC		RIGHT TURNS	
Alert to conditions ahead		Turns from proper lane	
Follows proper distance		Signals well in advance	
Stops slowly/smoothly		Looks both ways turning	
Protects vehicle behind		Blocks right side lane	
		Turns at proper speed (no higher than 6 th gear)	
OVERTAKING AND PASSING		LEFT TURN	
Signals at least 3 seconds before moving		Turns from proper lane	
Allows sufficient passing room		Signals well in advance	
Avoids passing in intersections		Looks both ways turning	
Avoids crowding car ahead		Turns from center of intersection	
Passes cautiously and smoothly		Turns at proper speed (no higher than 6 th gear)	
SPEED CONTROL		CROSSING RAILROAD TRACKS	
Observes posted speed limit		Slows before reaching crossing	
Slows for intersections		Looks both directions	
Drives according to conditions		Stops on signals	
Drives at a smooth steady speed		Does not shift gears on tracks	
Uses cruise control when appropriate			
SLOWING AND STOPPING		BACKING	
Signals intentions		Looks before backing	
Checks mirrors for vehicles in area		Sounds horn when necessary	
Uses engine to reduce speed		Avoids backing to blindside	
Applies brakes to slow gradually		Backs smoothly	
Stops smoothly		Backs at a proper speed	
		Gets out and looks as needed	
SHIFTING GEARS		PARKING	
Uses clutch properly		Signals parking intentions	
Engages gears smoothly		Backs smoothly into place	
Accelerates through gear range		Backs into pull-out positions	
Shifts to lower gear smoothly		Sets handbrake; leaves vehicle in gear	
		Doesn't needlessly double park	
ATTENTION AND ATTITUDE		DRIVING PATIENCE	
Pays attention to traffic		Anticipates traffic problems	
Friendly but not talkative		Grants right-of-way to all cars	
Exhibits patience without temper		Obeys traffic lights and signs	
Courteous and considerate driver		Considerate of pedestrians	
Moves head to use all mirrors		Drives with traffic flow	

Note areas of weakness: _____

Grade each area according to following scale:

1: Exceeds standards; 2: Meets standards; 3: Needs additional training; 4: Unsatisfactory

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